

Wideglide Entertainment/Sunfest Concerts

SUNFEST COUNTRY 2012

August 2-3-4-5

2012 VENDOR AGREEMENT

Thank you for your application to the 10th annual Sunfest.

- Sending in of application is not a guarantee of a vending spot. (All spaces will be confirmed by Wideglide Entertainment/Sunfest Concerts)
- Apply early as space is limited and vendor spots sell out quickly.
- Applications will be reviewed and applicants notified beginning in March of 2012.

BUSINESS NAME: _____

CONTACT NAME: _____ **PHONE:** _____

MOBILE PHONE: _____

FAX: _____ **EMAIL:** _____

BUSINESS ADDRESS: _____

DESCRIPTION OF MERCHANDISE/MENU OR FOOD ITEMS:

NOTE: Food booths must obtain a temporary food booth permit from the CENTRAL VANCOUVER ISLAND HEALTH AUTHORITY before permission to operate a booth is issued. (Or hold an existing valid VIAHA operating permit)

PLEASE CONFIRM WHAT TIME YOU WILL BE SETTING UP:

- THURSDAY , AUGUST 2, 2012 STARTING at 8:00 am (ready to operate by) – 3:00 pm**
- Time you will arrive at? _____**
- (Thursday setup for four days – no in/out privileges)***
- Tear down may not commence until 2am Monday, AUGUST 6, 2012**

SIGNATURE

DATE

OFFICE USE ONLY:

Date Received: _____ **Approved by:** _____ **Location Assigned:** _____

Comments:

Make sure to read and complete the Vendor Agreement (next page)

2012 VENDOR AGREEMENT

The undersigned parties: the concession operator, hereinafter referred to as the CONCESSIONAIRE, and the Wide Glide hereinafter referred to as the PROMOTOR, do agree as follows:

1. That the PROMOTER is in charge of the site & festivities within (Property description & Dates)
2. All electrical requirements must be provided by the vendor. Generators must be quiet (Honda Style), and have enough amperage for service including adequate lighting for booth and surrounding area.
3. That the CONCESSIONAIRE shall procure at his own expense, the necessary insurance, provincial/municipal licenses, and all other permits as required for the purpose of carrying out the provisions of this contract. **Please attach copies with the application.**
4. Vendors hours of operation ...12pm-12am-Friday-Saturday-Sunday and 3pm-12pm Thursday
5. **That the CONCESSIONAIRE releases the PROMOTOR from all liability of any and all bodily injury which may be sustained by the concession operator and all employees or workers. The CONCESSIONAIRE must supply a certificate of insurance naming the PROMOTOR (Legal Business Names of all entities who have exposure) and District of North Cowichan as being additionally insured. The LIMIT of Liability shall be no less than \$2,000,000**
6. The CONCESSIONAIRE shall pay the PROMOTOR the following amounts (payable to Wideglide Entertainment)

| Vendor Type | Application Fee | Gift Certificates Required |
|--------------|-----------------|----------------------------|
| Food –Entrée | 500.00 | 150.00 |
| Food-Snacks | 500.00 | 100.00 |
| Merchandise | 400.00 | N/A |

- All Vendors will receive up to 4 Full Event Vendor passes for their Staff. Up to 4 more may be purchased at the time of booking the event only. All other tickets are purchased at full price.
- Vendor space is up to 20x20 only.
- Gift Certificates can be provided upon arrival at Sunfest 2012.

| | | |
|--|--|--|
| No Power or Water is available on site | No Power or Water is available on site | No Power or Water is available on site |
|--|--|--|

7. U

pon receipt of appropriate fees and with approval of the Concession Committee, the PROMOTOR shall supply the CONCESSIONAIRE with a Sunfest permit. Such permit must be prominently displayed on the concession booth for the duration of concession operation at the festival.

8. Food CONCESSIONAIRES must prominently display their food booth permit, authorized by the Central Vancouver Island Health Region Authority,
9. The CONCESSIONAIRE shall pay the sponsor a \$50.00 clean-up fee. Such fee will be refunded to the CONCESSIONAIRE upon satisfactory clean up of debris removal within a 20' radius of the concession. This must be completed each day of operation, and the end of the contract.
10. The CONCESSIONAIRE shall provide a garbage receptacle for refuse at their concession and empty it periodically throughout the festival and at the end of each day. Please DO NOT empty garbage receptacles into street bins.
11. The CONCESSIONAIRE shall remove all structures/booths/vehicles from the exhibition area by 2:00 pm on Monday August 6th, 2012.
12. There will be no alcoholic beverages consumed, dispensed from, or sold from any concession operating during the festival.
13. The CONCESSIONAIRE will obtain prior approval from the PROMOTOR for all items that they intend to sell. The PROMOTOR reserves the right of approval of all menus and to fix the location from which the CONCESSIONAIRE shall operate.
14. The CONCESSIONAIRE shall complete an "Application to operate a temporary food service" from VIHA and submit it with this agreement or provide a current VIHA permit.
15. Deadline for all parts of the concession agreement is June 30th, 2012.
16. Any breach of the agreement herein set out may result in the forfeiture by the CONCESSIONAIRE of his/her right and privilege to occupy or operate any concession during the festival.

Concessionaire: _____

Date: _____

Application Checklist

- 1) Vendor Agreement
- 2) Application to operate a temporary food service (from VIHA) OR a copy of a Current and valid VIHA Permit to operate a food booth.*
- 3) Copy of Proof of Insurance certificate naming the PROMOTOR (Wideglide Entertainment, Greg Adams) and the District of North Cowichan as being additional insured. The LIMIT of Liability shall be no less than \$2,000,000.00
- 4) Complete 'Menu" and "Pricing" sheet
- 5) Refundable clean-up fee cheque of \$50.00 made out to Wideglide Entertainment. (This cheque will not be cashed unless clean-up is not complete).
- 6) Number of extra tickets required to purchase for additional staff. (Half Price= \$100)(4-Full Event Vendor passes are included)
- 7) Applicable application fee payable to Wideglide Entertainment.

*Applies to Food Vendors only.

Please forward all documentation to:

Wideglide Entertainment
5877 Jaynes Road
Duncan, BC
V9L 3B9

Website: www.sunfestconcerts.com

E-Mail: katrina@sunfestconcerts.com